

## Annex - Selection process

Students must comply with the following formalities in order for their application to be taken into account by the Committee for the Jean-Pictet Competition (hereafter "CJPC"):

1. From **September 8, 2009 to November 22, 2009** students must inform the Administration of their intent to participate in the selection process of the Competition by sending a short message to [helene@concourspictet.org](mailto:helene@concourspictet.org). This decision, that can be made individually or by a group of students, triggers the periodic distribution (by e-mail) of training documents in order to allow the potential candidates to prepare themselves for the selection process. **Until November 22, 2009**, there is no obligation to have formed a team. Students from the same institution are however invited to organise themselves from early on. Training documents will be sent periodically from September 8, 2009. Students informing the Administration of their intent early on will immediately receive the first document, followed by a further set; students informing the Administration of their intent to participate after October 9, 2009 will receive the two first sets of documents at the same time, followed by further documents; etc. Students informing the Administration of their intent to participate on November 22, 2009 will receive all training documents at the same time. To better prepare yourself, it is recommended to inform the Administration of your intent to participate as soon as possible.

2. On November 9, 2009, a **first test** will be sent to participants, who will have to draft the answer **as a team** and send it **by November 23, 2009** (reception by email at the following address [helene@concourspictet.org](mailto:helene@concourspictet.org), no later than 11:00 pm (eleven) UTC time).

The answer to this test will have to be sent with the **team composition document** (available on the Competition's website). Beginning November 23 2009, it will not be possible to register individually. The Administration will communicate with teams and not with individuals from this date on.

3. On November 24, 2009, a **second test** will be sent to participants, who will have to draft the answer **as a team** and send it **by December 7, 2009** (reception by email at the following address [helene@concourspictet.org](mailto:helene@concourspictet.org), no later than 11:00 pm (eleven) UTC time).

4. On December 8, 2009, a **third test** will be sent to participants, who will have to draft the answer **as a team** and send it **by December 21, 2009** (reception by email at the following address [helene@concourspictet.org](mailto:helene@concourspictet.org), no later than 11:00 pm (eleven) UTC time). The answer to this third test will have to be sent with the following documents: **document confirming team composition**, **certificate signed by a representative of your institution** (dean, director) allowing the team to participate in the Competition, **request for the Universality Fund** (if relevant), **document explaining the creation of the team** (available on the Competition's website), as well as **individual motivation letters**.

5. Requests for derogations to Article 4 of the Regulations must be made between November 23, 2009 and December 21, 2009. Changes in team composition can be made for any reason and without notice to the CJPC before December 21, 2009. Teams must be definitely constituted by December 21, 2009.

If a team, that has already sent answers to the first two tests by the stated deadlines, wishes to redraft new answers to the tests due to, for instance, a change in team composition, it must ask for specific authorization from the CJPC. If this authorization is granted, these new answers must be received no later than December 21, 2009, 11:00 pm (eleven) UTC time. There is no possibility to amend an answer to the third test. In other words, all documents received by December 21, 2009 will constitute the application file and cannot be modified.<sup>1</sup>

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<sup>1</sup> Except special derogations according to Article 7 of the Regulations.